

UPPER ROOM
— THEATRE MINISTRY —
2019



The One Act Play & Short Film festival is a great opportunity to involve teens in your ministry that might not traditionally be involved... and the best part is that a One Act can be pulled off in about 6 two-hour rehearsals and a Short Film can be created in just one weekend! Recruit a parent volunteer or a student director and give it a try this year! In addition, we encourage parishes to minimize their set, costume, and prop efforts in order to “keep it simple.”

This event is sponsored by the Diocesan Office of Youth, Campus, & Young Adult Ministries. The event is hosted & coordinated by Upper Room Theatre Ministry, a theatrical producing entity of All Saints Youth Ministry in Manassas. URTM will provide space, sound & lighting technicians, concessions, and extra bodies to support the event. Participating Parishes will assume leadership roles in order that the event will be a joint operation and that duties in execution can be shared. Refer to the next page for assignments!

One-Act Play & Short Film Festival
Saturday, February 2nd, 2019
12:30-5pm (subject to change based on participation level)
All Saints Parish Activity & Performing Arts Center, Manassas

Enclosed you will find some information that will be helpful to you in choosing your One Act play and developing your Short Film. **If you wish to participate in this festival, please complete the attached entry form and mail it along with your entry fee of \$50 per play and \$25 per film (make checks payable to *All Saints Church*) to:**

All Saints Church
attn: Upper Room Theatre Ministry
9300 Stonewall Rd
Manassas, VA 20110

The deadline for registering for the One Act Play & Short Film Festival is Friday, January 4th, 2019. Though plays are performed live at the Festival, all films must be submitted electronically by Monday, January 28th. Please make note of this important deadline. The schedule of plays and films will be sent to you when we know how many parishes will be participating.

If you have any questions, please do not hesitate to call or email me.

Sincerely,
Rob Tessier
One-Act Play & Short Film Festival Coordinator
rtessier@allsaintsva.org
703-393-2141



PARTICIPATING PARISHES... ROLES:

2019 Duties (these assignments may change hands from year to year)

JUDGING

- **All Parishes with a One Act Play Entry must provide a Judge**
 - Judges must be 18 years or older and a member of your parish
 - There is no requirement for expertise in theatre or film
 - Consider asking the play director or a parent or a young adult or a graduate of your program
- **T.B.D. Parish will assign someone to serve as Judge Coordinator to...**
 - Creating a rubric to be used by the judges
 - Developing a system of judging to include the rule that judges abstain from judging the play and/or film entry from their own parish
 - Meeting with the judges 30 minutes in advance to train them

EVENT PRODUCTION

- **T.B.D. Parish will assign someone to serve as Backstage Manager to...**
 - Orient One Act Play groups to the stage upon arrival including where to place their items, spiking the stage, and accessing backstage mic (if needed)
 - Cue plays when to start and pull drapes (if needed)
 - Maintain fairness and supportiveness backstage throughout the event to all groups.
- **T.B.D. Parish will assign someone to serve as Event Emcee to...**
 - Introduce the event beginning with a prayer, and will indicate other key moments like Intermission or gathering the groups together for awards...
 - Run a 40 minute improvisation games segment to engage members of the various casts to “play” theatre games together
 - Introduce the Judging group who will have selected a representative to announce awards
- **T.B.D. Parish will assign one to serve as Hospitality Coordinator to...**
 - Greet parish groups upon arrival and orient them to the Green Room and introduce them to the Backstage Manager.
 - Create programs to be used at the event (duplication of programs can happen at All Saints if needed)
 - Provide reminders to groups warming up in the Green Room when it is time to shift to the backstage

Note regarding Awards

The Judges (one from each entered parish) will use a numerical judging system to award Outstanding Play, Outstanding Film, plus they will determine a number of special awards to be distributed along with small trophies. Every entry will be recognized in some way for their efforts. Judging sheets will not be offered to parishes as the day is intended to conclude with positive recognition.

Requirements for One-Act Plays:

- ❖ CAST– All must be high school age and connected to your Youth Ministry program.
- ❖ LENGTH – 20 minutes minimum / 30 minutes maximum
- ❖ CONTENT – The play you choose to perform must be appropriate to be viewed by all age groups. It does not have to be overtly religious in content, but may not contain morally offensive content. *If you must change any of the lines in your play, be sure to make the changes on the copy that is sent for approval.* Included is a list of plays performed in the past. You are encouraged to not choose a play that has been performed in the last three years.
- ❖ RESTRICTIONS – The play may not be a musical, but may include the use of sound cues. The sets, properties, and costumes should not be extravagant in nature.
- ❖ DEADLINES –You may submit plays at any time prior to this deadline. Plays will be read and reviewed by an uninvolved party for content. Upon receipt of your play and entry form, you will be sent a copy of the competition rules and a sample scoring sheet.
- ❖ THERE ARE MANY SOURCES TO FIND PLAYS, BUT HERE IS A GREAT PLACE TO START:

Pioneer Drama Service, Inc
P.O. Box 4267
Englewood, CO 80155-4267
Phone: 800/333-7262

www.pioneerdrama.com (website includes an easy way to search for One Acts based on criteria)

Requirements for Short Films:

- ❖ CAST & CREW – The film should be the original idea of teen(s), filmed by teen(s), edited by teen(s), and roles played by teen(s). All involvement should be by teens connected to your Youth Ministry program. However, it is understandable if there are other adults or young people in the video. An adult may assist in teaching the teens how to record and edit the film.
- ❖ LENGTH – 1 minute minimum / 3 minute maximum
- ❖ CONTENT – The film you choose to present must be appropriate to be viewed by all age groups. It does not have to be overtly religious in content, but may not contain morally offensive content. Be creative and **keep it clean!**
- ❖ DEADLINES – All **entry forms and film descriptions** (one paragraph in length) must be received by or before Friday, January 4th, 2019. A copy of your **final film** must be received by or before Monday, January 28th, 2019. You may submit entry forms, descriptions, or films at any time prior to this deadline. Films will be reviewed by an uninvolved party for content. Upon receipt of your entry form and description, you will be sent a copy of the competition rules and a sample scoring sheet.
- ❖ FORMAT – The film should be submitted in electronic form. A Dropbox will be created for collection purposes. Please notify Rob Tessier at rtessier@allsaintsva.org when ready to submit for specific instructions.
- ❖ By submitting a film, it becomes the property of the Catholic Diocese of Arlington, who then has the right to use the video or place it on the internet. Please receive this permission from all video participants.



PARISH GUIDELINES

The One Act Play Competition & Short Film Festival is being held to promote and to encourage participation in the theatre experience among our youth. In addition, this activity is an excellent ministry opportunity to invite young people who may not usually attend youth activities.

The judges will also be awarding best play, best actor, best actress, and other various awards. These additional awards are not meant to be “consolation prizes”, but to give the judges an opportunity to recognize the many wonderful talents that are exhibited by our young people in producing a show or film.

The judges will also take notes and possibly stay to offer oral critiques following the awards presentation to any parish desiring to receive them. The purpose of these critiques is to help the director and actors of the plays and films to make improvements for future presentations.

I. PARTICIPANTS

- A. Cast and crew must be representative of your parish youth ministry
- B. Cast and crew must be of high school age in Grades 9 through 12
- C. Adults may participate in leadership and design roles and must be OPCYP compliant.

II. THE PLAY/FILM

- A. All material that is racially or ethnically slanderous is prohibited.
- B. All royalties are the responsibility of the parish youth ministry.
- C. Musicals are not permitted.
- D. Groups should choose a play that has not been performed by that parish in the festival for the past three years.
- E. Timing
 1. Plays
 - a. The Each play is allowed 30 minutes in total to set-up on stage, perform, and clean-up. The moment that the previous play has cleared the stage, the next play’s official time will start. Any play exceeding the time limit will be penalized in the scoring. The clock ends once the play has cleared the stage.
 2. Films
 - a. The minimum time for the film is 30 seconds. The maximum time for the film is 3 minutes. Any film exceeding the time limit will be penalized in the scoring.

F. JUDGES

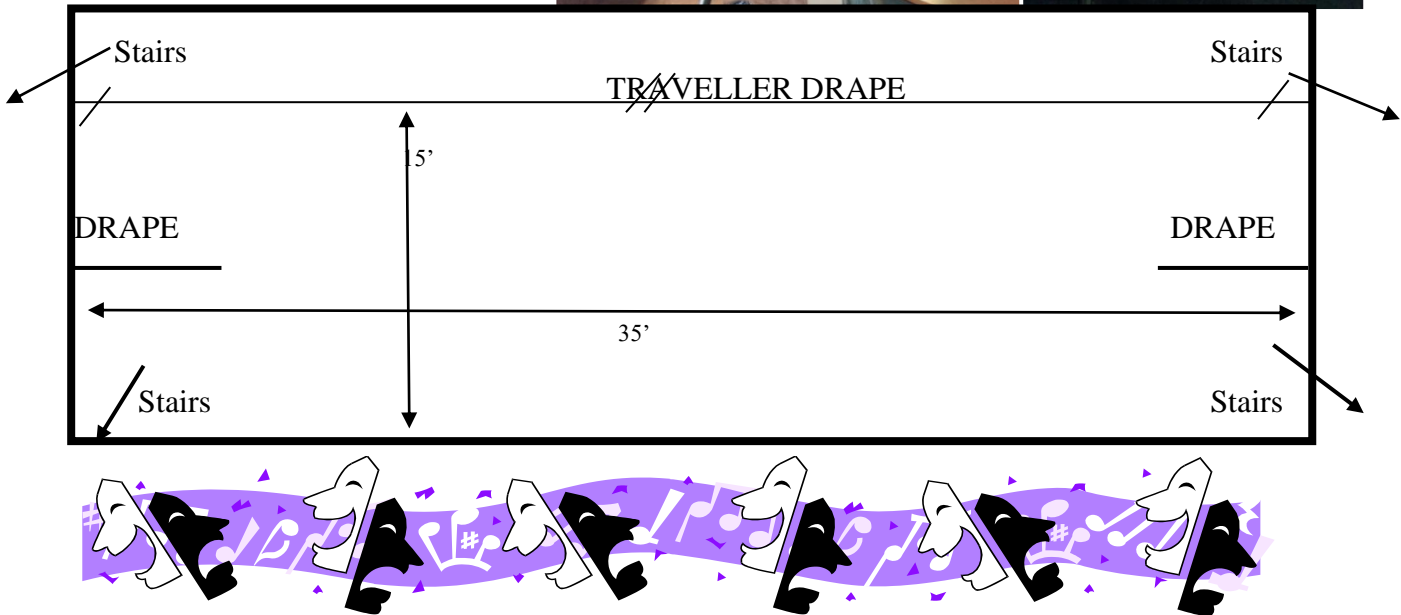
- A. We ask that no one enter or exit the auditorium while a play or film is in progress.
- B. There will be three judges. None of them are a part of any of the parish groups performing.
- C. Judges will only know the titles of the plays/films and the performers names. The parish names & director’s names will be withheld from the judges.

G. PROCEDURES

- A. The behavior of the director, participants, parents and other parish members should reflect a Christian spirit and the joy of sharing their play/film with others.
- B. During Intermission, the Act 1 groups are asked to clear out their production belongings as the next set of plays move in their materials.
- C. After all the performances/viewings are concluded, the judges will meet in consultation to choose all of the awards. Each judge has the right to make his/her own special awards, in addition to those agreed upon by all the judges. The best play, best actor and best actress will be determined by each judge nominating a list of their first, second and third place choices. Judges will confer to break any ties.
- D. Following the judges' consultation, the awards will be given to each participating parish, to the best actor and actress, and to those individuals as determined by the judges.
- E. Following the awards, all groups are encouraged to vacate as quickly as possible to allow the venue to prepare for their evening production.

H. THE FACILITIES

- A. The Stage is approximately 30' wide and 15' deep. The upstage has a black traveler drape that allows access from right to left. In addition, a main black drape exists roughly 7' up from the apron edge. There are stairs downstage that are visible to the audience.
- B. A Spotlight is available, basic light coverages, and the ability to play sounds.
- C. Plays are strongly urged to use minimal scenery, props, and costumes.
- D. A Warm-Up Room is provided for use at least 30 minutes before a group's performance time.
- E. Concessions will be available and the main space & lobby area are acceptable spaces for food & drink. Please be courteous and clean up trash and messes.



ONE-ACT PLAY FESTIVAL
ENTRY FORM

*(Please complete and submit with check for \$50 to All Saints by January 4th, 2019—
All Saints c/o Upper Room Theatre, 9300 Stonewall Rd, Manassas, VA 20110)*

Parish _____

Director of Youth Ministry _____

Title of play _____

Author of play _____

Play Director _____

Mailing address _____

Best phone number to reach Director _____

Best email address to reach Director _____

Preferred method of contact Phone Email
(circle one)

Please send this form, a copy of your play, and your entry fee check in one envelope!

Thank you!

SHORT FILM FESTIVAL
ENTRY FORM

*(Please complete and submit with check for \$25 to All Saints by January 4th, 2019—
All Saints c/o Upper Room Theatre, 9300 Stonewall Rd, Manassas, VA 20110)*
FILM MUST BE COMPLETE & SUBMITTED ELECTRONICALLY BY JANUARY 29th

Parish _____

Director of Youth Ministry _____

Title of film _____

Description of film _____

Director _____

Mailing address _____

Best phone number to reach Director _____

Best email address to reach Director _____

Preferred method of contact
(circle one)

Phone

Email

Please don't forget your entry fee!

PAST PLAYS AS A REFERENCE

2018	Drop Dead Juliette The Internet is a Distraction – Oh Look a Kitty! Lady T The Gift of the Magi The Complete History of the Old Testament in Twenty Minutes The Robe of the Galilean	2006	Walkin' Home Seven Nuns at Las Vegas Anne-Arky Second Best Bed Tickets to Somewhere
2017	After Hours Diary of Adamn & Eve Ending the Dustbowl Dream Legend of Sleepy Hollow Paper or Plastic? Tick Talk	2005	Aesop's (Oh So Slightly) Updated Fables Fourteen Lines The Missing Jesus Invisible Man Ten Miles to Jericho "N" for Nuisance The Affair of Lady Fairfax
2016	Anne Frank Fortress Horton Hears a Who Max The Brothers Grimm Spectaculathon This is a Test	2004	Baby It Was a Dark and Stormy Night The Beauty Operator The Ugly Duckling Angels Among Us Scuba Lessons
2015	Captain Dangerous Gossip Mr. Efficiency The Comedian Unhand Her, You Villain	2003	The Comedian Reach Out and Touch Someone The Happy Scarecrow Just Desserts The Actor's Nightmare Warts and All Quib Blaster from Zantar
2014	Death Takes the Train Aesops (Oh so slightly) Updated Fables The Rules of Comedy Rumpelstilksin Return of the Unicorn The Swimmer St. Philomena Wonder Worker with God	2002	The Complete History of the Old Testament in Twenty Minutes Invisible Man The Baddest Angel Band Out of Time: Scenes from The Philadelphia/SureThing/Method Dining Bermuda Tangle
2013	St. Thomas Thien The Gift of the Magi The Chalice It's A Bird! It's A Plane! It's Chickenman!	2001	The Pair O' Bulls: A Tale of Two Sons Three Doors to Death Eyes Upon the Cross
2012	Invisible Man Big Bad Admissions	1998	Adaptation The Star Child Dateline. . . . Jerusalem A Memory of Harold A Walk in the Life of the Psalms
2011	How to Get Spiritually Fit Way, Way, Off Broadway The Last Leaf The Audition The Apollo of Bellac Imperfect Proposal The Complete History of the Old Testament in Twenty Minutes	1997	Juvie The Happy Scarecrow The Caucasian Chalk Line The Missing Jesus Warmwater, Illinois Us and Them Large Fears, Little Demons
2010	The Importance of Being Earnest Wake Up and Love Bigger Than Life Cinders	1996	A Game If I Had Half a Mind The Happy Journey War on Tatem
2009	The People Aesop's (Oh so slightly) Updated Fables Aesops Fables Three Doors to Death	1994	Pierrot, Poltroon Us and Them The Game He Ain't Done Right by Nell Number Six
2008	Rutherford Wolf The crate Escape Happily Never After Babushka's Basket No Name in the Street	1993	Tickets to Somewhere The White Phantom Dr. Vinyl A Memory of Harold The Mask Going to School No Name in the Street
2007	After Hours A Matter of Death and Life Hamlette The Great Western Melodrama A Dance to Remember The Complete History of the Old Testament in 20 Minutes The Ugly Duckling	1992	Johnny Nightmare The Game Inside Al / Two for the Road / Mongolian Idiot Cut